



National Computer Center (NCC)  
www.ncc.gov.ph

## ICT ADVISORY No. 2003-02

To : All National Government Agencies (NGAs)

Subject : Creation of a Sub-Domain Name for Websites of Regional Offices

This ICT Advisory No. 2003-02 is being issued to ensure 100% web presence of all national government agencies (NGAs) in the Philippines as required under Section 28 of R.A. 8792 better known as the "E-Commerce Act of 2000" and to be at least in Stage One of the United Nations-American Society for Public Administration (UN-ASPA) Five Stages of e-Government which means that all NGAs must have a website that serves as a source of basic information available for the public. Further, this advisory focuses on getting the websites of Regional Offices operational and accessible to the public.

1. Section 4 of the NCC Memorandum Circular No. 2002-01 issued July 11, 2002 enjoined all national government agencies (NGAs) to register their domain name following the .gov.ph policies. The Philippine Government Internet Domain Names Policy can be accessed at <http://dns.gov.ph/policy.php>.
2. The NGA Central Office (CO) shall be responsible for registering the agency's domain name (e.g. dswd.gov.ph). Websites of Regional Offices (RO) will only be attached to the CO website through the creation of a sub-domain (e.g. www.r9.dswd.gov.ph). The CO should provide a link in their website to all their RO's websites.
3. NGA COs whose websites are temporarily being hosted by NCC are advised to obtain their domain name so that their respective website can be transferred to the Ayalaport/ePLDT for free hosting services until June 2003. To ensure sustainability of websites, COs are further advised to tap the hosting services of internet service providers (ISP) available in their locality.
4. All government agencies with websites being hosted by Ayalaport/ePLDT are likewise advised to tap their own ISPs for their web-hosting requirements beyond June 2003.
5. As per Section 2 of NCC Memorandum Circular No. 2002-01 issued July 11, 2002, all agencies are advised to include in their budget for Fiscal Year 2003 onwards, enough funds to maintain their websites.

February 14, 2003

(sgd.) **DR. IBARRA M. GONZALEZ**  
**Director General**